

GRAND BLANC PARKS AND RECREATION COMMISSION

Minutes of November 15, 2007

The regular meeting of the Grand Blanc Parks and Recreation Commission was called to order at 6:00 pm by Sue Soderstrom at the Grand Blanc Parks and Recreation administrative office, 360 E. Grand Blanc Road, Grand Blanc, Michigan.

Commission Present:	Sue Soderstrom	Chairman
	Jet Kilmer	Vice Chairman
	Tom Pettit	Treasurer
	Ted Brundle	Secretary
	Gary Gratsch	Commissioner
	Roger Swaim	Commissioner

Commission Absent:	Ginny Knag	Commissioner
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Staff Present:	Kae Eidson	Executive Director
	Jamie Weasel	Assistant Director
	Kellie Sergent	Recreation Programmer
	Vickie Michelson	Senior Coordinator
	Paula Rainey	Office Manager
	Andy Taylor	Maintenance Supervisor

Minutes

Motion by J. Kilmer, supported by T. Pettit, that the Minutes of the October 18, 2007, meeting be approved as presented. Yeas-6, Nays-0. Motion approved.

Director's Report

Director Kae Eidson continues to attend regular staff meetings at the City and Township as well as Chamber of Commerce meetings and Kiwanis meetings.

The Director, Assistant Director J. Weasel, Maintenance Supervisor A. Taylor, and Recreation Programmer K. Sergent met at Creasey Bicentennial Park to review a project list submitted by the Little League Board for improvements to the youth baseball fields.

Director Eidson attended several meetings for the Safe Routes 2 Schools program for Grand Blanc Middle School East.

The Director and Assist. Director met with representatives of Vidcam regarding the promotional video being produced for Parks and Recreation as a cooperative endeavor with the City and Township.

Director Eidson met with Township officials regarding office space and storage needs and to discuss the feasibility of the Parks and Recreation department moving into the space currently occupied by the Township police department.

The Director has also been preparing the 2008 Budget Proposal and salary and wage compensation packages.

There have been several staff meetings regarding program planning and projects at the park. The Director has also begun preparing the annual staff evaluations.

The Director was contacted by R. Eggers of the Spicer Group regarding Michigan Department of Natural Resources Land and Water Conservation Fund grant applications. They discussed applying for a matching funds grant to develop soccer fields at Creasey Bicentennial Park. The fee to have the Spicer Group prepare the grant application would be about \$3,000.00.

Director Eidson presented the final report for the Grand Blanc Family Fun Fest Entertainment Tent. While profits from the event were not as high as anticipated current plans are to hold host the Entertainment Tent for the 2008 Family Fun Fest.

Assistant Director's Report

Assistant Director Jamie Weasel reported that fall youth football and lacrosse programs have come to an end.

Registration has begun for the Men's Basketball Leagues. A. Horton and C. Williams will again be supervising the leagues.

The flyer for Winter programs is nearly complete. Programs offered are swim instruction, youth basketball programs which include "First Step" Basketball for children ages 3-5 along with a parent, "Bambino" for children in grades K-2, "You Go Girl" for girls in grades 3-8, and "Junior League Basketball" for children in grades 3-6. New this season, "Junior League Basketball Cheerleading" will offer another opportunity for girls who enjoy cheerleading. The flyers should be delivered to area schools the week following Thanksgiving. Registration for Winter programs is scheduled to begin December 11.

Jamie has been supervising repairs and improvements to the sledding hill, in preparation for the winter season.

Recreation Programmer Report

Recreation Programmer Kellie Sergent reported the final game of the Junior League Football season went well. The weather was not great, but better than last year's final game day. All the teams did a great job. The cheer program is improving under the leadership of Coach Jill Adams. Equipment turn in went very well.

Elementary after school programs are almost done for the fall. The new Pastry Chef class seemed very successful. The kids had a really good time. The instructor is excited about offering the program again and at more schools.

Participation in Middle School Intramural Flag Football was lower than in past years. Intramural Basketball will begin soon. Due to limited gym space it looks like this activity will be limited. There should be more gym space available in March.

Kellie, along with the Director and Assistant Director, has met with Ray Kubani on several occasions to discuss the revamping of basketball programs. Several updates have been made and the staff looks forward to seeing numbers increase with the changes. The league is being renamed, "Junior League Basketball" (JLB),

formerly called Midget Basketball. More instruction/clinic time will be added, along with the addition of 3rd graders to the league. The "You-Go-Girl" basketball program will be expanded to a longer league format on Thursdays, Bambino for K-2 grade players and Start Smart for preschool age children along with a parent.

The Holiday Harvest Dinner and Dance is scheduled for Friday, November 16 from 6-8 pm at the Senior Center. It is open to all special needs participants and their families.

Maintenance Supervisor

Maintenance Supervisor Andy Taylor reported that the staff has been preparing for the winter months.

Ice Melt has been delivered to the Senior Center. The plow was put on the truck and tested to check for any problems with it or the truck.

The water has been turned off at the park.

The warming shelter at the sledding hill is ready for the winter months with the sides reinstalled. Speakers have also been installed at the shelter for music and announcements.

The hockey nets have been pulled from the roller hockey court and are being readied for the ice skating rink.

Administration & Policy

The Committee met via e-mail with T. Brundle, T. Pettit, G Gratsch, and Director Eidson participating.

After meeting with the Budget and Finance Committee, who supported an overall 3% increase in administrative salaries, Director Eidson prepared a proposal for the 2008 compensation package. The proposal resulted in a 4.7% increase in fringe benefit packages and includes a 2.75% salary increase for full time staff with the exception of Senior Coordinator Vickie Michelson. The proposal includes a 4.8% for the Senior Coordinator to bring her salary more in line with other coordinators in the County and some reward for her efforts in getting the Senior Citizens Millage passed.

All members of the committee reviewed the compensation package and gave their unanimous support to present the proposal to the full Commission for approval.

Motion by T. Pettit, supported by T. Brundle, to accept the proposed Wage and Compensation package as presented. Yeas-6, Nays-0. Motion approved.

Budget & Finance

The Committee met to review and discuss the 2008 budget proposal. It was noted that Seasonal Salaries in the Senior Fund are increasing significantly. This is due to increased services being offered at the Senior Center. A copy of the 2008 Budget Proposal was included in the agenda. An amended copy of the Budget Proposal was distributed at the meeting.

Motion by T. Pettit, supported by T. Brundle, to accept the 2008 Ammended Budget Proposal as presented at the Commission meeting. Yeas-6, Nays-0. Motion approved.

Senior Committee

The Committee met with G. Gratsch, R. Swaim, J. Kilmer, and Director K. Eidson present.

The only item on the agenda was the direction to take regarding the website for the Senior Center. After a brief discussion the committee unanimously voted to recommend to the full Commission approval for construction of a new website dedicated solely to the Grand Blanc Senior Center. The bid will be awarded to 3 Sixty Interactive.

Motion by G. Gratsch, supported by J. Kilmer, to approve contracting with 3 Sixty Interactive to construct a website for the Grand Blanc Senior Center for \$5,600.00 and enter into a maintenance agreement for \$200.00/month. Yeas-6, Nays-0. Motion approved.

The Director presented the October Senior Expense report;

Motion by G. Gratsch, supported by J. Kilmer, to transfer \$4,711.00 from the Senior Millage Account to the General Fund to cover October Senior expenses. Yeas-6, Nays-0. Motion approved.

Area & Facilities

The committee met with T. Pettit, Director K. Eidson, Assist. Director J. Weasel and Maintenance Supervisor A. Taylor present.

The group discussed the direction of the pathway through Creasey Bicentennial Park as presented by R. Buell of the Township at the October Commission meeting. The group reached a consensus for the pathway which was outlined on a map included in the agenda for the full commission. The Director will contact R. Buell and J. Zittel to discuss the planning process and express the desire that GBPR be included in the planning process.

The group also discussed potential projects the Township DPS could assist GBPR maintenance staff in accomplishing at Creasey Bicentennial Park. The group, along with staff, compiled and prioritized a list of 14 projects. Among the projects listed are developing an emergency exit pathway/road to Reid Road, developing additional parking, assisting with grading and spreading gravel on the hiking/biking trails, grading the existing road on a regular basis, and widening the road to the pole barn.

New Business

The Executive Director Evaluation was sent to the Commissioners. The evaluation process was discussed. Several Commissioners voiced frustration with the current appraisal form. Director Eidson will solicit Director Evaluation forms from other communities for the Administration and Policy committee to review.

Financial Reports

Motion by, T. Pettit, supported by J. Kilmer, to accept the October 2007 Financial Reports as presented. Yeas-6, Nays-0. Motion approved.

Motion by, G. Gratsch, supported by T. Brundle, to adjourn the meeting, as there was no other business to discuss. Yeas-6, Nays-0. Motion approved. The meeting adjourned at 6:55 pm.

Respectfully submitted,

Ted Brundle, Secretary
TB/pr