

GRAND BLANC PARKS AND RECREATION COMMISSION

Minutes of January 17, 2008

The regular meeting of the Grand Blanc Parks and Recreation Commission was called to order at 6:00 pm by Sue Soderstrom at the Grand Blanc Parks and Recreation administrative office, 360 E. Grand Blanc Road, Grand Blanc, Michigan.

Commission Present:	Sue Soderstrom	Chairman
	Jet Kilmer	Vice Chairman
	Tom Pettit	Treasurer
	Ted Brundle	Secretary
	Gary Gratsch	Commissioner
	Roger Swaim	Commissioner
	Ginny Knag	Commissioner

Staff Present:	Kae Eidson	Executive Director
	Jamie Weasel	Assistant Director
	Kellie Sergent	Recreation Programmer
	Vickie Michelson	Senior Coordinator
	Andy Taylor	Maintenance Supervisor
	Paula Rainey	Office Manager

Election of Officers

Motion by T. Pettit, supported by T. Brundle, to retain S. Soderstrom as Chairman of the Commission.

Motion rescinded by T. Pettit.

Motion by G. Knag, supported by T. Pettit, to retain same officers for the year 2008. Yeas-7, Nays-0. Motion approved.

The 2008 officers are as follows:

Chairman	Sue Soderstrom
Vice Chairman	Jet Kilmer
Secretary	Ted Brundle

Chairman S. Soderstrom appointed Tom Pettit to the position of Treasurer for the year 2008.

Committee chairmen are as follows:

Senior	Gary Gratsch
Area & Facilities	Tom Pettit
Administration and Policy	Ted Brundle
Budget and Finance	Tom Pettit

Minutes

Motion by G. Gratsch, supported by T. Pettit, that the Minutes of the December 10, 2007, meeting be approved with the following amendments: 1). G. Knag will continue to serve as Member-At-Large until December 31, 2008 per discussion of the length of term for the Member-At-Large position 2). Any issues dealing with outside entities should be handled through the Executive Director. Yeas-7, Nays-0. Motion approved.

Director's Report

Director Kae Eidson continues to attend regular staff meetings at the City and Township as well as Chamber of Commerce meetings and Kiwanis meetings.

The Director and Assistant Director Jamie Weasel along with Mayor M. Matheny, Township supervisor J. Zittel, R. Swaim and S. Soderstrom met at Vidcam to review the final version of the GBPR promotional video. The video was presented to the Commission at the December Meeting.

Director Eidson attended the mandatory workshop regarding Base Grant Funding for the January 1-September 30, 2008 cycle for the Genesee County Senior Millage. Beginning October 1, 2008 the funds will be distributed according to the County fiscal year which is October 1-September 30.

The Director has spent a great deal of time meeting with the Senior Center staff and preparing the RFP for the Base Grant Funding, due December 21, 2008. The final expense report for 2007 round of the base grant funding was prepared and submitted to the County.

Director Eidson has been researching and obtaining quotes for additional equipment for the Senior Center including a steam table for meals and tables and chairs for rentals.

The Director along with J. Weasel and K. Sergent met with Ray Kubani and members of the youth basketball staff met to discuss changes for the upcoming season.

Director Eidson met at the Senior Center with A. Coates of Coates Plumbing to review the final details of the installation of the three compartment sink in the kitchen.

The Director and Assistant Director attended a meeting at Sam's club regarding donations, volunteering and grant opportunities.

Director Eidson met with an inspector from the Grand Blanc Fire Department to follow up on the initial inspection of the Senior Center and received final approval.

The Director attended a Safe Routes 2 School meeting at Middle School East.

Assistant Director's Report

Assistant Director Jamie Weasel reported that registration for Winter programs began December 11. Winter swim instruction is scheduled to begin January 5 and Youth basketball will begin January 12.

The "You Go Girl" basketball program will include girls in the third grade. The season has been expanded to eight weeks. "Bambino" basketball will meet on Saturday mornings for children in kindergarten through second grade. Several changes are planned for the youth basketball league. The name has been changed to Junior League Basketball (JLB). Third graders have been included this season. The season will kick off with a clinic. Teams will practice once weekly, as in the past, with some instruction time on Saturdays in addition to the games.

The Men's Basketball leagues are going well. Jamie is updating the Adult Softball schedule in preparation for the upcoming season.

Jamie will soon be sending recruitment letters to the seasonal staff in preparation for summer programs. Many of the 2007 summer staff have expressed interest in returning this year.

Recreation Programmer Report

Recreation Programmer Kellie Sergent has been busy distributing flyers to area schools for upcoming events including after school programs, girls softball, Kids Create programs and information for the upcoming Little League registration.

The clinic for Junior League Basketball was well attended as was the coaches meeting that followed.

After school programs at the elementary schools are scheduled to begin the last week of January and the first week of February. The Kids Create programs are planned for Saturdays in February.

GBPR is again working with Grand Blanc Lanes for winter bowling programs.

Special Needs Basketball will begin in January. The Winter Wonderland Dance for children with special needs and their families is planned for February 1.

Kellie continues to attend Grand Blanc Little League board meetings every two weeks to plan for the 2008 baseball season. A clinic for players age 5 to 16 is scheduled for February 9 with GBHS Varsity baseball coach J.D. Wheeler. He will also assist with the coaches clinic in March. Registration for returning GBLL players will begin January 14. GBPR will be taking registrations in the office and online. Players new to the league may begin to register February 18.

Maintenance Supervisor

Maintenance Supervisor Andy Taylor reported that the staff has corrected problems at the Senior Center cited during the recent fire inspection including: replacing an emergency light in the large hall, removing boxes in a storage area, recharging fire

extinguishers and setting up monthly documentation for extinguisher inspections. All batteries have been replaced in smoke and CO2 alarms.

Michigan weather has not been helpful for operating the sled hill or the ice rink. The ten inch snowfall New Years Day offered a few days of sledding fun. Repairs have been made to hoses for the snow making equipment. Fencing had been installed on the back of the hill.

The staff has been testing various utility vehicles at the park. The Cub Cadet will soon need to be replaced.

The staff has also taken care of normal maintenance on the truck and senior van, moved equipment for Junior League Basketball and Bambino programs as well as routine snow and ice removal at the Senior Center, park and office. A. Doty has helped with some computer hardware installation at the Senior Center.

Senior Quarterly Reports

Senior Coordinator Vickie Michelson presented program, meal, trip, and rental reports for the fourth quarter of 2007.

Administration & Policy

No report.

Budget & Finance

No report.

Senior Committee

The Committee met January 16, 2008 with G. Gratsch, R. Swaim, J. Kilmer, Director Eidson and Senior Coordinator V. Michelson present.

The first item discussed were the tables at the Senior Center. The round tables used in the main hall for programs and rentals need to begin a cycle of updates and replacement. The Director presented three quotes for round tables. After review and discussion the committee unanimously agreed to recommend the bid be awarded to Corporate Express for a cost of \$458.00 per table. Shipping will be extra.

The other item on the agenda was the purchase of a steam table. This is required by GCard for serving congregate meals. Four quotes were presented, two from online companies and two from Michigan companies including one from Flint. While the low bid was from an online company, Michelson presented the case for a local company for delivery set-up and service. The Committee requested the Director research on warranty and service and follow up with members via e-mail.

Eidson talked with Michigan companies and the low bid online source as well as the Director of Food Service for Grand Blanc Schools and the Genesee County Purchasing Department. The Committee recommended the purchase of the steam

table from Arctic Equipment for \$1,675.00. This is only \$140.00 above the online quotes. The table will be delivered fully assembled by Artic.

Motion by G. Gratsch, supported by T. Pettit, authorizing the purchase of eight new round tables for the Senior Center at the cost of \$458.00 plus shipping. Yeas-7, Nays-0. Motion approved.

Motion by G. Gratsch, supported by T. Brundle, to purchase the steam table from Artic Equipment for a cost of \$1,675.00. Yeas-7, Nays-0. Motion approved.

Area & Facilities

The Director had been communicating with the Committee members regarding the potential grant application to fund soccer fields at Creasey Bicentennial Park.

The last correspondence indicated the Director would be attending the Township Board of Trustees Committee of the Whole meetings to discuss the availability of the previously designated matching funds of \$75,000.00 for the grant. Eidson attend the January 16, 2008 COW meeting and received consensus from the Board the funds were still earmarked and they would support the grant application if it goes forward. R. Eggers from the Spicer Group also attended the COW meeting, voluntarily, to assist in the presentation and to answer questions.

In the December e-mail correspondence the majority of the Parks and Recreation Commission indicated they were in favor of hiring the Spicer Group to assist in the grant preparation, for the contracted amount of \$3,000.00. A determination is needed regarding a contract with the Spicer Group as the application deadline has been moved up to March 1, 2008. In addition, a Public Hearing will have to be scheduled prior to the February Township Board Meeting and the Township Board will need to pass a resolution in support of the grand application at their February meeting.

Motion by R. Swaim, supported by T. Brundle, to contract with the Spicer Group to seek DNR grant funding for soccer field at Creasey Bicentennial Park for a fee of \$3,000.00. Yeas-7, Nays-0. Motion approved.

New Business

The Director informed the Commission that the 2008 Hard Times Party is scheduled for March 1. A bond and liquor license is required.

Motion by J. Kilmer, supported by G. Gratsch, to apply for the bond and liquor license as required for the 2008 Hard Times Party. Yeas-7, Nays-0. Motion approved.

The schedule for 2008 Commission meetings was presented.

Financial Reports

Motion by, T. Pettit, supported by T. Brundle, to accept the December 2007 Financial Reports as presented. Yeas-7, Nays-0. Motion approved. There was a

recommendation to change to wording of this motion for future meetings. The Director will contact Yeo & Yeo for recommendations.

Motion by, G. Gratsch, supported by J. Kilmer, to adjourn the meeting, as there was no other business to discuss. Yeas-7, Nays-0. Motion approved. The meeting adjourned at 6:50 pm.

Respectfully submitted,

Ted Brundle, Secretary
TB/pr