

Paid Experience

Start with your most recent job. Describe your job duties. Emphasize work that qualifies you for the position for which you are applying. Include military service. If the following space is not sufficient, attach an additional sheet

Date Employed:	From: Mo. & Yr.	To: Mo. & Yr.	Job Description:
Name of Employer:			
Address:			
City, State:			
Job Title:			
Supervisor:			
Salary Weekly:	Reason for leaving (if discharged, explain fully):		

Date Employed:	From: Mo. & Yr.	To: Mo. & Yr.	Job Description:
Name of Employer:			
Address:			
City, State:			
Job Title:			
Supervisor:			
Salary Weekly:	Reason for leaving (if discharged, explain fully):		

Volunteer Experience

Describe volunteer activities that qualify you for the position for which you are applying. If the following space is not sufficient, attach an additional sheet.

Name of organization:	From: Mo. & Yr.	To: Mo. & Yr.
Address:	Job Description:	
City, State:		
Job Title:		
Supervisor:		

Name of organization:	From: Mo. & Yr.	To: Mo. & Yr.
Address:	Job Description:	
City, State:		
Job Title:		
Supervisor:		

References

Those who know your work experience are the most desirable.
Do not list relatives.

Name:	Type of business or name of employer:	Address:	Phone Number:

Signature



GRAND BLANC PARKS & RECREATION

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RELEASE AUTHORIZING CHECK OF APPLICANT'S CREDENTIALS

In consideration of Grand Blanc Parks and Recreation's evaluation of my suitability for employment, I hereby authorize the Grand Blanc Parks and Recreation Commission to perform all checks of my credentials allowed by law, including but not limited to discussions with supervisors, co-workers, friends, business associates, or other individuals that the Grand Blanc Parks and Recreation Commission, in its sole discretion, believes may have relevant information regarding my suitability for employment. I further authorize the Grand Blanc Parks and Recreation Commission to perform checks on my credentials: request of police background check, credit report, sexual offender list, and other such checks as the Grand Blanc Parks and Recreation Commission deems appropriate.

I agree not to assert any claims of causes of action of any kind against the Grand Blanc Parks and Recreation Commission, its agents, its employees, or any individual contacted by the Grand Blanc Parks and Recreation Commission, arising out of the Grand Blanc Parks and Recreation Commission's investigation. I further release and forever discharge the Grand Blanc Parks and Recreation Commission, its agents, its employees, and the individuals and companies contracted by the as part of its investigation, from any and all claims, demands, damages, actions, cause of action, or suits of any kind of nature whatsoever arising from the Grand Blanc Parks and Recreation Commission's investigation of my credentials. I acknowledge that the Grand Blanc Parks and Recreation Commission has made no representation of any kind as to whether employment will be offered at the conclusion of its investigation.

Signature of Applicant

Date

Printed Name of Applicant

Personal Contact & Information Sheet:

We may need to contact you for a variety of reasons: before, during or after employment. Please take a minute to fill this sheet out it is SUPER IMPORTANT.

NAME(First, Last)_____

Current (school, other)Address:_____

City, State & Zip:_____

Home Address:_____

City, State & Zip:_____

Cell Phone with area code:_____

School Phone with area code:_____

Home Phone with area code:_____

E-mail Address:_____

What is the best way to reach you? Please check one or more:

E-Mail_____ Mail_____ Home Phone_____ Cell Phone_____

School Phone_____ Morse Code _____ Smoke Signal _____

Current Class Standing: (College Junior, H.S. Senior):_____

Current Certification(s): (Lifeguard, CPR, etc.)_____