

GRAND BLANC PARKS AND RECREATION COMMISSION

Minutes of August 20, 2009

The regular meeting of the Grand Blanc Parks and Recreation Commission was called to order at 6:05 pm by Sue Soderstrom at Creasey Bicentennial Park, 1505 E. Grand Blanc Road, Grand Blanc, Michigan.

Commission Present:	Susan Soderstrom	Chairman
	Jet Kilmer	Vice Chairman
	Ted Brundle	Secretary
	Brad Hester	Commissioner
	Ben Clevenger	Commissioner
	Tom Pettit	Commissioner
Staff Present:	Kae Eidson	Executive Director
	Jamie Weasel	Assistant Director
	Kellie Sergent	Recreation Programmer
	Andy Taylor	Maintenance Supervisor
	Vicki Mickelson	Senior Center Coordinator
	Carol Neumann	Office Manager
Absent:	Gary Gratsch	Commissioner

Minutes

S. Soderstrom requested motion to approve the July 16, 2009 minutes.
 Motion made by J. Kilmer and supported by B. Hester. Yeas-6 Nays-0.
 Motion approved.

Director's Report

Director Kae Eidson continues to attend regular staff meetings at the City and Township when scheduled, as well as Chamber of Commerce meetings, Kiwanis and Family Fun Fest meetings. In addition to the regular meetings the Director attended the Rotary Club meeting and made a presentation. The presentation included updates on activities and offering options for a project the club could become involved with.

The Director met with Twp. DPW Director K. Richardson and Development Director M. Deem to discuss several projects at Creasey Bicentennial Park.

The Director has attended several summer functions including the Taste of Grand Blanc and the final two concerts of the 2009 summer series. Rock N Roll Engineers & Boogie Dynamite.

The Director hosted a bid opening for the DNR Soccer Field Project at the Grand Blanc Park and Rec. Office. Jamie Weasel, the assistant director, and R. Eggers, from the Spicer Group, also participated in the bid opening. The Director also hosted and attended a pre-construction meeting for the same project. Also in attendance: R.Eggers- Spicer Group; G.B. Twp- K. Richardson, M. Deem, D. Dunnill; Contractors- D Holmes and K. Litton, Jetstream; GBPR- J. Sopha and Asst. Director J. Weasel.

The Director attended an event hosted by State Rep. Paul Scott announcing his new Community Fund and spoke on behalf of the Commission and Chamber Board of Directors.

The Director met with the Asst. Director J. Weasel and AYSO representative S. Pace to discuss AYSO / GBPR partnership agreement.

Director provided updates regarding the soccer field project noting that it has taken up a significant amount of time. The director has coordinated several activities related to this project which include the following: bid opening; pre-construction meeting; several meetings with the irrigation designer & several attempts to contact AYSO representative to solidify their donation and commitment to assisting with the project.

Director noted that she has been working on the 2010 Senior Millage Proposal and Budget. After the budget had been submitted, the director was notified that she would have to revise the budget proposal to reflect a 5% reduction. The budget has been reworked and an updated version has been submitted to the County.

The Director has begun to work on the 2010 overall budget proposal and will soon have something to present to the Budget and Finance Committee for their consideration.

The Director contacted a new web designer, Spud Software, and will be meeting with them to discuss a proposal to take over their management of our website. She noted that T.Stevens of Your IT, who helped us considerably in developing and designing our site, has turned his attention more to computer repair. It was noted that we need more reliable service for our site.

Assistant Director's Report

Assistant Director, Jamie Weasel, reported that he and the Director have been meeting with Spicer, Dean Holmes, Township Officials, and several sub-contractors regarding the soccer field project over the last month. He noted that everything looks good and work is expected to begin very soon.

The Asst. Director indicated that he has been working on putting away the summer equipment and getting the football equipment ready for the upcoming season which kicks off August 25 with the official weigh in and the Punt, Pass & Kick activity.

The Asst. Director provided a report to wrap up the 2009 Summer Concert Series. The last concert was the band "Boogie Dynamite" He noted that overall they put on a great concert and many commented on how much they enjoyed this group. This group was new to the GBPR Concert Series. The concert series was able to hold every event outdoors, with only a few band related delays on the third and fourth concerts.

Asst. Director, Jamie Weasel noted that most of the summer programs have ended. He was pleased to report that overall the staff did an excellent job with all the different programs.

On Tuesday, Aug 4th, the 12th Annual Nursery School Olympics was held at Bicentennial Park. It was noted that there were 24 participants ages 3-5 and they were able to compete in six different events. J. Weasel reported that overall the children and the parents seemed very happy with the event and also mentioned that the program was given some publicity in the local newspaper.

The Asst. Director provided an update on the kickball season which is now in the playoffs. There are 16 teams registered this year which makes it the largest league to date. The teams were split into two conferences with all teams making a single elimination playoff tournament. J. Weasel noted that for the most part the teams have a great time with the game and most do not try to take it too seriously. He indicated the men's basketball officials were used this year for officiating which worked out very well. They are more experienced and mature in dealing with the teams and interpreting the rules.

Asst. Director J. Weasel has been working with Cameron Baird on his Eagle Project this month. Cameron is going to refurbish the two horse-shoe pits near the large pavilion at Creasey Bicentennial Park. The existing pits are in need of repair and this will be a great addition to that part of the park.

The Asst. Director reported that they have been working on several items related to the upcoming Grand Blanc Festival and our role as entertainment / beer tent provider. He indicated that they are making good progress and will be ready for the event which is only a few weeks away. Event is scheduled for Sept. 24-27.

Recreation Programmer Report

Recreation Programmer Kellie Sergent provided the final report on the summer programs which have officially ended for the 2009 season. She noted that the final event was the Sports-A-Palooza Summer BBQ at Bicentennial Park for the Special Needs Program. There was a crowd of about 50 people and the food was donated by Cyclone Auto Car Wash and PD's Pub. The kids all received medals and got a chance to go through the Splash Pad before their final game.

Kellie noted that the office has quieted down significantly; however, people are still coming in to sign up for the fall football and cheer programs. In addition, sales of amusement park tickets have kept the office busy.

Kellie provided an update on the fall football/cheer programs. She has been preparing the registration forms, letters and inventoried equipment. Jamie, Kellie along with the maintenance staff recently cleaned out the building where equipment is stored and organized for the upcoming programs. Kellie noted that the Flag Football numbers have been good but cheer and tackle are down. We are hoping that the numbers will pick up as the season is quickly approaching. She noted on the positive side that all 12 coaches from the 2008 season will be returning which helps keep consistency with the program.

Another order of business Kellie provided an update on was Little League. Kellie indicated that on August 13, 2009 the Little League held the re-election meeting for the 2010 season. The 2010 Board will consist of 8 members. Kellie will serve as the Field Coordinator. Besides Kellie there will not be any returning Board members from the 2008 season. The plan is to have a transitional meeting to help the new board adjust and answer any questions they may have. The goal is to continue a cooperative relationship with Little League, our department and the community.

Maintenance Supervisor

Maintenance Supervisor Andy Taylor reported that most of the summer programs have come to an end. The maintenance staff has been working on transferring all materials and equipment from program sites into storage. Andy noted that they have also been working with Jamie and Kellie on inventory and prep of Jr. League football equipment.

Andy noted that they have been working on attaining bids for construction of a concession area in the Little League building and also a parking structure for the senior van. John Sopha has also completed the first oil change on the van.

Andy provided update on the soccer field project. He indicated that bid process had been completed and they are awaiting the beginning of construction. Andy noted that John Sopha attend the pre-construction meeting as he was on vacation at that time.

Andy stated that they are in the beginning stages of planning work for the Family Festival entertainment tent and the beginning of Jr. League Football and other fall activities.

Administration & Policy

Did not meet. No report.

Budget & Finance

Did not meet. No report.

Senior Committee

Committee did not meet; however, V. Mickelson noted that they are working with an Asian group to provide a facility so that the group can meet to play mahjong. There are others from the community expressing interest in participating and learning more about the game.

Area & Facilities

Meeting took place on August 20th, 2009 with T. Pettit, G. Gratsch, J. Kilmer, Asst. Director J. Weasel, and Director K. Eidson present.

Eidson gave the committee an update on the progress of the soccer field construction. Eidson reported that the construction is scheduled to begin the week of Aug. 17 and at the pre-construction meeting representatives of the Spicer Group, Dean Holmes Excavating, Jetstream Landscape & Irrigation, G.B. Township, and GBPR were all present. D. Holmes hopes to complete construction in approximately 30 days if the weather cooperates and all goes smoothly.

Eidson noted that the Township DPW has been extremely helpful in facilitating the project, helping to move topsoil around in the park to save money in the bidding process. They are also helping with some drainage issues and plan to install new drainage on the north side of the park.

Eidson also reported that AYSO has committed to \$15,000 to install irrigation to the new fields as part of the construction project. The irrigation is not part of the DNR grant. S. Pace of AYSO has contacted several different landscape companies and found K. Litton of Jetstream to be the most knowledgeable and willing to donate the design and design services.

Eidson requested the committee recommend partnering with AYSO to contract with Jetstream to install the irrigation at the soccer fields. In, addition, she requested recommendation of using cell tower fund to match the funding of AYSO to complete the project.

T. Petit made a motion to contract with Jetstream and to use the cell tower fund in the amount of \$16716.05 to match the funding of AYSO. J. Kilmer provided support. A vote of the commission was taken. Yeas-6 Nays-0.

New Business

T. Petit made a motion to accept Dean Holms bid as Contractor for the Soccer Field Project. Support provided by B. Clevenger. A vote was taken. Yeas-6 Nays-0

T. Petit made a motion to apply for a liquor license for the Family Fun Fest. Support provided by B. Clevenger. A vote of the commission was taken. Yeas-6 Nays-0

The Director, Kae Eidson, requested consideration for replacing the failing phone system at the Park and Rec. office. Brady's Events has a used phone system available for \$1200 plus installation. J. Kilmer made a motion to approve up to \$2500 to move forward with the purchase of the Brady's used phone system and installation. Support was provided by T. Petit. A vote of the commission was taken. Yeas-6 Nays-0

The Director advised that she is scheduled for back surgery Sept. 30, 2009 and will be out 6-8 weeks to recover.

Ben Clevenger noted that he had attended a township meeting in which it was noted that the support provided to Grand Blanc Parks and Recreation was going to be reduced by \$5,000. He noted that another meeting will be taking place on Aug. 25th.

Old Business

No Report

Financial Reports

T. Pettit made a motion to accept the financial reports for July 2009, support Provided by B. Clevenger. A vote of the commission was taken. Yea-6 Nays-0

Motion by T. Petit, supported by J. Kilmer to adjourn the meeting as there was no other business to discuss. Yeas-6, Nays-0. Motion approved. The meeting adjourned at 6:40pm

Respectfully submitted,

Ted Brundle, Secretary
TB/CN

