

GRAND BLANC PARKS AND RECREATION COMMISSION

Minutes of May 19, 2011

The regular meeting of the Grand Blanc Parks and Recreation Commission was called to order at 5.30 pm by S. Soderstrom at the Grand Blanc Parks and Recreation Office, 360 E. Grand Blanc Road, Grand Blanc, Michigan.

Commission Present:	Susan Soderstrom	Chairman
	Jet Kilmer	Vice Chairman
	Tom Pettit	Treasurer
	Sylvester Jones	Commissioner
	Frankie Millstead	Commissioner
	Brad Hester	Commissioner
	Clark Kent	Commissioner
Staff Present:	Kae Eidson	Director
	Jamie Weasel	Assistant Director
	Debra Gilbert	Senior Center Coordinator
	Kelly McNamara	Programmer
	Carol Neumann	Office Manager
	Andy Taylor	Maintenance Supervisor

Guests: Mike Frawley / Yeo & Yeo

2010 Annual Audit:

The 2010 Grand Blanc Parks & Recreation Annual Audit was presented by Mike Frawley from Yeo & Yeo. A booklet containing the complete audit information was provided to all Commissioners for review prior to the meeting. There was only one question raised during the presentation regarding capital asset specifically the amount listed for office equipment. T. Petit asked for a list of equipment that makes the number. Mr. Frawley did not have the specifics available at the meeting but indicated he would provide the information

S. Soderstrom requested a motion to accept the 2010 Audit as presented. A motion was made by T. Pettit and support provided by J. Kilmer. Yeas-7 Nays-0. Motion approved.

Minutes

S. Soderstrom requested motion to approve minutes from March 10, 2011. Motion made by J. Kilmer, support provided by T. Petit. Yeas-7 Nays-0

Directors Report

K. Eidson noted that on April 21 a vote via e-mail was made to submit a grant application to the Community Foundation of Greater Flint for the construction of volleyball courts at Creasey Bicentennial Park. T. Petit made a motion to accept the e-mail vote to submit the grant application. Support provided by C. Kent. Yeas-7 Nays-0 Motion approved. In addition a vote via e-mail on the same date was made to authorize matching funds of up to twenty thousand dollars from the cell tower fund to help fund the volleyball court project. C. Kent made a motion to accept the vote taken by e-mail for use of matching funds from the cell tower fund. T. Petit provided support. Yeas-7 Nays-0 Motion approved.

S. Soderstrom expressed that she was very pleased to hear that the grant that was approved through the Grand Blanc Community Fund for construction of volleyball courts at Creasey Bicentennial Park. Soderstrom noted this will be a nice addition to the park.

Additional motion handled via e-mail vote on April 21 was to purchase and install safety netting within the adult softball complex at Creasey Bicentennial Park for \$6500.00 to be paid for from the cell tower fund and revenue from youth tournaments. T. Petit made a motion to accept the e-mail vote for the purchase and installation of safety netting for the adult softball complex at Creasey Bicentennial Park. B. Hester provided support. Yeas-7 Nays-0

S. Soderstom asked about the Canoe Race which was cancelled for the third consecutive year. K. Eidson noted that the event will be cancelled going forward but there are some ideas circulating for a replacement event.

S. Soderstom asked about an update on the break in at the Senior Center. K. Eidson noted that the moneys were covered by the insurance company and had just been received this week.

Assistant Directors Report

No questions were asked but K. Eidson offered congratulations to J. Weasel for the success of the Lacrosse program. She noted he has worked hard to develop another age group and even took on some of the coaching responsibilities throughout the season. The interest in this new program continues to grow.

Recreation Programmer

B. Hester asked about plans for championship games for the girl's softball program and offered to help secure the high school fields if in fact we wanted to hold those games there. Kelly was not sure if that was the plan but noted she would look into it and get back with him if she needed assistance.

Maintenance Supervisor

No questions were raised.

Senior Center Coordinator

D. Gilbert took time to go over the Senior Center Statistics provided in her report as this was the first time D. Gilbert issued a report to the Commission.

Administration & Policy

The Committee met on April 20th as a follow up to the March 29th meeting to discuss health benefits for retiring employees. The committee came up with a proposed plan which was presented to the Commission. The Commission made a motion to accept the proposal and support for the motion was provided. After discussion it was decided further review of the legality of the policy needed to be made. The motion and support were rescinded.

T. Petit made a motion to adopt the following policy regarding retired employees 65 and older, B. Hester provided support. **Employees with a minimum of 25 years of continuous service with the Grand Blanc Parks and Recreation Commission, upon reaching age 65, the retired employee shall sign up for Medicare health benefits, sign off of the existing medical plan, and receive a monthly stipend to choose a supplemental health care plan of their choice. As of May 1, 2011 the monthly stipend is set at \$200.00 per month, to be reassessed every five years to reflect a cost of living increase.**

Yeas-7 Nays-0 Motion accepted.

Budget & Finance Committee

Did not meet

Senior Committee

Did not meet

Area & Facilities Committee

K. Eidson submitted a proposal to purchase a mobile, portable concession stand and generator to be used for concessions on the north side of the park at the new soccer fields as well as other events. The

purchase price including the generator is \$13,000.00 which would be funded from the Equipment Fund with a re-payment plan to the Equipment Fund for 80% of the total cost over a three year period. J. Kilmer made a motion to accept the proposal and second was provided by T. Petit. Yeas-7 Nay-0 Motion approved.

Correspondence

S. Soderstrom provided update regarding the millage funds correspondence. In a letter from the City of Grand Blanc, dated March 31, 2011, a request was made to transfer the millage funds that were currently under the Parks and Receptions custodial care to be transferred and managed by the City of Grand Blanc. Going forward the funds would still be designated for Parks and Recreation but would now be managed by the City of Grand Blanc. S. Soderstrom advised that an update from the attorney was received in which he indicated the funds should remain in the jurisdiction of Grand Blanc Parks and Recreation. Based on his recommendation no transfer will take place. Soderstrom requested Eidson to contact City Treasurer B. Smith when time for renewal of CD funds.

Old Business

None

New Business

Note the Commission meeting for July has been changed to Monday, July 18th @ 5:30pm at the Grand Blanc Parks and Recreation Office.

K. Eidson asked the Commission for a motion to submit the Senior Millage Resolution paperwork to request our portion of the Senior Millage funds. J. Kilmer made the motion and support was provided by T. Petit. 7-Yeas 0-Nays Motion accepted.

Financials

T. Petit made a motion to accept the February Financial Reports as presented. B. Hester provided support. 7-Yeas 0-Nays Motion accepted.

T. Petit made a motion to accept the March Financial Reports as presented. C. Kent provided support. 7-Yeas 0-Nays Motion accepted.

T. Petit made a motion to accept the April Financial Reports as presented. F. Millstead provided support. 7-Yeas 0-Nays. Motion accepted.

J. Kilmer made a motion to adjourn as there was no further business to discuss. B. Hester provided support. Motion approved. Meeting adjourned at 6.45 pm

Respectfully submitted,

Brad Hester, Secretary
BH/CN