

Minutes of January 20, 2011

The regular meeting of the Grand Blanc Parks and Recreation Commission was called to order at 5:30pm by J. Kilmer at the Grand Blanc Parks and Recreation Office, 360 E. Grand Blanc Rd., Grand Blanc, Michigan.

Commission Present:	Jet Kilmer	Vice Chairman
	Brad Hester	Secretary
	Tom Pettit	Treasurer
	Sylvester Jones	Commissioner
	Clark Kent	Commissioner

Staff Present:	Kae Eidson	Executive Director
	Jamie Weasel	Assistant Director
	Carol Neumann	Office Manager
	Vickie Michelson	Senior Center Coordinator
	Andy Taylor	Maintenance Supervisor

Absent:	Susan Soderstrom	Chairman
	Frankie Millstead	Commissioner

**Election of 2011 Officers**

J. Kilmer asked if there were any nominations for the position of Chairman. J. Kilmer nominated S. Soderstrom. B. Hester provided support. J. Kilmer asked for additional nominations. No other nominations were made and nominations were closed. Vote was taken 5 Yeas – 0 Nays. S. Soderstrom elected as the 2011 Chairman of the Grand Blanc Parks and Recreation Commission.

J. Kilmer asked for nominations for the position of Vice Chairman. B. Hester nominated J. Kilmer support provided by T. Pettit. J. Kilmer asked for any additional nominations. No other nominations were made and nominations were closed. Vote was taken 5 Yeas – 0 Nays. J. Kilmer elected as the 2011 Vice Chairman.

J. Kilmer asked for nominations for the position of Secretary. T. Pettit nominated B. Hester. C. Kent provided support. J. Kilmer asked if there were any other nominations. No other nominations were made and nominations were closed. Vote was taken 5 Yeas – 0 Nays. B. Hester elected as the 2011 Secretary.

J. Kilmer asked T. Pettit to continue on as Treasure as it is an appointed position by the Chairman who was not in attendance. T. Pettit agreed to continue until the next meeting.

S. Jones did ask for some clarification on the election process as he is new to the Commission. The Commission explained the process according to the by laws of the Grand Blanc Parks and Recreation Commission. S. Jones indicated that the explanation sufficiently answered his questions.

**Minutes**

J. Kilmer made a motion for the approval of the December 13, 2010 minutes. B. Hester provided support. Yeas- 5 Nays-0 Motion approved.

**Directors Report**

T. Pettit asked for an update on the vacant position of Programmer. K. Eidson noted that there were forty plus applicants that were reviewed by J. Weasel and Eidson. They selected ten applicants to interview and will schedule second interviews if necessary.

T. Pettit asked about the Senior Center break in and inquired about the amount of cost involved with the theft. K. Eidson noted that approximately \$150 dollars was taken but the most costly part

is the re-keying of the building which will be done with an approximate cost of \$1000. K. Eidson noted she will try to recover some of loss through our insurance.

K. Eidson noted that the new key system is a higher tech system which will not allow someone to duplicate the key. Each key has a serial number that will be noted at the time it is assigned to the renter.

#### **Assistant Directors Report**

T. Pettit asked how the outdoor activities were going. J. Weasel noted we had a great weekend at the sled hill taking in approximately \$700 and also noted the ice rink is up and running. J. Kilmer asked who maintains the rink. J. Weasel noted it is a combined effort of the Parks and Recreation Maintenance Staff and the City DPW.

J. Weasel noted we have taken on a new person to head up the Special Needs Basketball Program. This gentleman has run a similar program in Oakland County. The program is being well received with participation numbers up around 26 which is a significant increase from past numbers.

#### **Senior Center Coordinator**

B. Hester asked what causes the losses being seen in certain senior trips. V. Michelson noted it can be caused when someone cancels or is no show.

V. Michelson noted there is a new program called Pickle Ball and is being well received. Michelson also noted upcoming tax assistance is also getting started and expected to have a big turnout.

J. Kilmer asked that a written review be provided to the Commission so it can be reviewed and Commissioners can have questions prepared for the meeting.

#### **Maintenance Supervisor**

No questions.

#### **Correspondence**

No questions or comments.

#### **Administration & Policy Committee**

T. Pettit noted that as part of K. Eidson's review they would like for her to review the Master Plan. The Master Plan capital project list was handed out at the meeting and K. Eidson reviewed its status with the Commission.

#### **Budget & Finance Committee**

No Report / Did not meet

#### **Senior Committee**

No Report / Did not meet

#### **Area & Facilities**

J. Kilmer noted the committee met via e-mail on several occasions regarding the Dog Park Project. J. Kilmer noted it was determined by the committee a clearer explanation needed to be established regarding donations and what monetary amount would constitute having donors name added to signage displayed at the park. It was decided K. Eidson will head up this part of the project because she has previous experience in this area. Also discussed was a donation letter which has been crafted to be distributed to the public to help solicit contributions to the dog park project.

J. Kilmer noted another issue discussed with the Area & Facilities committee regarding a bill from the county for chloride treatment at the park. It is being recommended the funds to cover this expense be taken from the cell tower fund. T. Pettit added comment noting when the cell tower fund was set up it was with the thought of being used for capital improvement more than maintenance of the park. He asked that going forward we try to keep the original purpose of the fund in mind and try and keep it directed to capital improvement expenditures. Motion to approve the request for funds to cover the chloride treatment by C. Kent and support provided by B. Hester. 5 Yeas – 0 Nays.

**Budget & Finance**

No Report / Did not meet

**New Business**

J. Kilmer noted we need a motion to apply for a special liquor license for the Hard Times Party. T. Pettit made the motion and support was provided by S. Jones. Yeas 5 – Nays 0

Hard times tickets are on sale and event is scheduled for March 12, 2011.

**Old Business**

None

**Financial Reports**

T. Pettit made a motion to accept the December 2010 Financial Reports as submitted. S. Jones provided support. Yeas-5 Nays-0, Motion approved.

T. Pettit made a motion to adjourn as there was no further business to discuss. B. Hester provided support. Motion approved. Meeting adjourned at 6:15pm

Respectfully submitted,

Brad Hester, Secretary  
BH/CN